



Sherwood Colliery Swimming Club

Role Description: **SCHOOLS LIAISON OFFICER**

Role

To play a vital role in working with local education establishments and organisations

Skills

- Well organised and efficient
 - Sound knowledge of the club
 - Enthusiastic about the role young people can play in the club
 - Confident and effective communicator
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Main Duties

- Source, establish and develop sustainable links with local schools
 - Manage and promote club links with identified schools
 - Liaise with Development Officer, Club Coach and Head teacher to organise taster/come and try sessions
 - Invite pupils to attend specific taster/come and try sessions
 - Communicate delivery of taster sessions to schools
 - Liaise with local Schools, Sports/Swimming Development Officer, Schools Sports Coordinators & Active Sports Swimming Development Officer (where applicable)
 - Attend local Swimming Festivals if possible.
 - Distribute information as required to Schools
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Commitment

Ongoing weekly responsibility

Post Holder

Names: ...Lisa Roberts.....Moira Unwin..... Date:

Signatures :..... Date: